



WRIGHT-BROTHERS CHAPTER MEETING MINUTES

Meeting Date: April 19th, 2013

Meeting Location: AASF#2

Approval: Michael W. Smith

Recorded By: Raychad J. Vannatta

ATTENDANCE:

Name	WB Chapter Role	Military Organization	Present
Rick Hall	Chapter President	OHARNG Retired	Yes
Mike Smith	VP	HHC 1-137 th AVN	Yes
Raychad Vannatta	Secretary	HHC 1-137 th AVN	Yes
Dan Hingston	Treasurer	A Co 1-137 th AVN	Yes
Joe Korecz	Member	B Co 1-137 th AVN	Yes

ADMIN:

Meeting Start: 1400 hrs

Meeting End: 1500 hrs

AGENDA

- Update on Wright Brothers bank account (Dan Hingston)
 - Hingston reimbursed COL Driesbach for February party.
 - Discussed current balance and monthly/annual closeout procedures
- Possible SOP for how we do business – Mike will call Bluegrass Chapter to get feedback on how they do business.
- Website review (Rick Hall)
 - Pete Hobstetter will be the web designer/manager.
 - Pete will email design to Mike/Chad for feedback.
- Update WB AAAA distro list (Vannatta)
 - It is a continual process, needs scrubbed to have non-WB members removed, add missing emails and sent out to key WB AAAA members when received monthly.
- Update to membership (Vannatta) – will scrub list to see who is dropping off the membership list and give names to respective recruiter i.e. Warrant, enlisted, etc.
- Discussed June event, due outs will be listed below. Current agenda for 14 June 13 is:
 - 1600 – 1730: Social hour/food/video

- 1730 – 1800: meeting
- 1800 – 1900: Static display with A/C
- 1930 – events complete
- Pictures – discussed having Kyle, Don and Mark take pictures during the June event.

POST MEETING DUE OUTS:

Action	Assigned To	Deadline
APR Meeting Minutes	Vannatta	25 APR 13
JUN Chapter meeting announcement to AAAA	Vannatta	25 APR 13
Coordinating June chapter event	Driesbach/Smith	May meeting
Liquor, food, LUH/CH47 coord	Driesbach	May meeting
Raffle, sign in table, name tags	Korecz	14 JUN 13
Schedule May chapter officer mtg	Hall	24 APR 13
Coordinate retirees from CAK	Hall	May meeting
Contact Bluegrass Chapter	Mike	May meeting
Review and provide website feedback to Hall	Vannatta/Smith	May meeting

NEXT MEETING

Next Meeting: Chapter officer/key leader meeting. Expect to occur NLT mid-May 2013.